

Minutes of the Parish Council meeting held on 24 February 2014 at 7.30 p.m. in the Village Hall, South Brent. The Chairman welcomed everyone to the meeting.

Open Forum for discussion with members of the public (maximum 15 minutes)

Cllr Cathie Pannell had been contacted by someone with rooms available if anyone locally was made homeless by the adverse weather; planning for emergency situations will be included on the next agenda.

PC 1-2-14 Record of members present

Cllr Greg Wall in the Chair; Cllrs Mark Copleston, Peter Kelly, John King, Jane Maunder, Cathie Pannell, John Rawlinson, Glyn Richards, John Summers, Donna Warne and Donald Wiseman were present. Three members of the public were present and Julia Willoughby clerk to the Council was in attendance.

PC 2-2-14 Apologies for absence

Apologies have been received from Cllrs Linda Austin and District Councillor Peter Smerdon.

PC 3-2-14 Declarations of interest (nature and extent) with regard to items on the agenda

None.

PC 4-2-14 Consider the granting of dispensations

No applications.

PC 5-2-14 Public participation session with respect to items on the agenda

Nothing was raised.

PC 6-2-14 Police report (Crime and Disorder Reduction)

A Freedom of Information request has been made enquiring about the number of Officers covering seven parishes including South Brent.

The local Officers have said they will contact the clerk if there are any issues to be raised.

PC 7-2-14 Confirmation of the accuracy of the minutes of the Parish Council Strategy meeting held on 20 January and the Parish Council meeting held on 27 January

Both sets of minutes were confirmed and signed.

PC 8-2-14 Report matters arising from the minutes – for information only

None.

PC 9-2-14 District / County Councillors and DNPA Parish Council representatives report

Devon County Cllr Rosemary Rowe advised that the budget has been set; DCC is £28 million short of central Government funding. Further cuts of £50 million will have to be made in the next two years. The Government is not providing any funding for all the road works required following the prolonged period of wet weather. There will be changes in working practises, DCC will not be able to fund all repairs for non-classified roads.

DNPA Parish Representative Mr John Nutley reported on various matters.

DNP has objected to the Government proposed permitted development right changes for agricultural buildings – this would enable such buildings to be developed as up to three private dwellings.

The visitor centre at Princetown is being refurbished and will be open for Easter.

Mr Nutley was advised that the 'Enjoy Dartmoor' publication barely mentions South Brent

District Cllr Cathie Pannell reported that the SHDC portion of the Council Tax will increase by 1.9% from 1 April 2014.

SHDC is to pass £7,000 from the New Homes Bonus to DNPA to be used in the part of DNPA which is in the South Hams; the funds are to be allocated by the Dartmoor Sustainable Development Fund.

PC 10-2-14 Parish Council Committees and working groups:

Strategy meeting held on 20 January 2014 (minutes attached), recommendations:

- A. Compile a list of potential community assets for consideration. These can include land or buildings which further the social interests or well-being of the local community. The Council could consult with the asset holders before applying to SHDC for listing which would mean that the asset could not be sold for six weeks, pending a bid by the Parish Council. Cllr Cathie Pannell proposed that this matter should be considered by the Open Spaces Committee, this was seconded by Cllr Glyn Richards and resolved by the Council.
- B. The Parish Plan needs to be replaced, should a Neighbourhood Plan be considered? Cllr Glyn Richards proposed that the Council establishes a working group including representatives of local community organisations to consider a Neighbourhood Plan, after 17 May (Beating the Bounds), this was seconded by Cllr Cathie Pannell and resolved by the Council.

Planning Committee: minutes of the meeting held on 13 January were adopted.

Open Spaces Committee meeting held on 3 February (minutes attached); noted.

Update on the proposed **development adjacent to Palstone Lane.**

Consider the role of the stakeholder group now that the Development Brief is virtually agreed.

The Development Brief has been approved by DNPA; S 106 and a crossing will be addressed pre-application.

Cllr Mark Copleston proposed that the stakeholder group continues to meet to consider the detail of this proposal, while it is still needed; this was seconded by Cllr Jane Maunder and resolved by the Council. It was agreed that the brief of the stakeholder group would be to aspire to: reach an agreement regarding S 106; provision of a crossing point, play area equipment, sports and recreational benefit and a bus bay. The New Homes Bonus will also need to be considered.

The data from the Housing Need Survey will not be available until after 1 March.

PC 11-2-14 Correspondence circulated to Councillors:

- 1) S Forsey, SHDC: matters for discussion regarding the lease for the Station Yard. Cllrs Cathie Pannell and Greg Wall met with Mr Forsey on 14 February for a useful and proactive meeting. Ownership of the wall on the boundary will be established; a possible separate arrangement with PD Devices is an important matter to be addressed in the draft heads of terms. Existing potholes to be filled, access for Network Rail and any other relevant matters need to be included in the lease; no date for signing the lease was discussed at the meeting on 14.2.14. (For insurance

purposes the replacement value of anything on the land e.g. tarmac needs to be established.) (Cllr Donna Warne left the meeting.)

- 2) T Ferry and G Cleave: risk assessment of road crossings for Beating of the Inner Bounds. Cllr Glyn Richards proposed that the Council accepts this document and thanks Mr Ferry and Mr Cleave for all their endeavours; seconded by Cllr John Rawlinson and resolved by the Council.

PC 12-2-14 South Brent Action & Community Group: application for assistance with costs of The Toll House (accounts received)

Cllr Glyn Richards proposed that as insurance is the most significant annual expenditure for this building, the Council would make a grant to cover this cost by transferring up to £500 from the Parish Basic allowance budget line; the Council would also like South Brent Action and Community Group to consider entering into negotiations with the Parish Council to take over the building. Seconded by Cllr Peter Kelly and resolved by the Council. The refurbishment of the toll sign will be dealt with at a later date.

PC 13-2-14 Response from DCC Highways regarding possible safety measures for Exeter Road (near London Inn Mews and Corn Park)

Information supplied by the Council regarding school travel arrangements is noted; the request for the footfall survey has been passed to the traffic team to build into their programme along with the speed survey. The Council will be advised of developments by DCC.

PC 14-2-14 Should grant applications for Palstone Park be made by the Parish Council?

Cllr Peter Kelly advised that this item should refer to a planning application for Palstone Park in relation to solar pv panels. Cllr Glyn Richards proposed that as owners of the Recreation Field, the Parish Council should submit the planning application; seconded by Cllr Donald Wiseman and resolved by the Council.

PC 15-2-14 Consider applications to the Community Benefit Fund (small grants £100-250) available at the meeting

The Council agreed this item will be dealt with later in the meeting (see 24-2-14).

PC 16-2-14 Consider the TAP Fund applications to be decided at the SHDC cluster meeting

Cllr Glyn Richards will attend the next cluster meeting on 18 March and it was agreed he would use his best judgement on the TAP Fund applications.

PC 17-2-14 Consider blocked culverts at Hillside and resultant water run-off into the village

DCC will be contacted to request that the parish lengthsman routinely unblocks these culverts when he is working in the parish. A larger pipe is on a schedule of works to be installed when possible.

PC 18-2-14 Link Primary School governor report

This item will be deferred to the next meeting.

PC 19-2-14 Consider whether the clerk might have an unlimited broadband package (£23.99 pcm)

Cllr Glyn Richards proposed that the broadband package used by the clerk should be upgraded to unlimited; seconded by Cllr Donald Wiseman and resolved by the Council.

PC 20-2-14 Correspondence available on the table at the meeting (or by arrangement with the clerk):

- a) South Brent Old School Community Centre: letter of thanks for the Community Benefit Fund grant of £1,000.
- b) Highways Agency: a new 'Give Way' sign will be installed at the exit from the Carew Service Station.
- c) DCC: a consultation on day services runs until 19 March.
- d) DCC: Devon Waste Plan pre-submission consultation in progress.
- e) Devon Association of Local Councils: February newsletter and Regional Conference 30 April (£65); Cllr Donald Wiseman proposed that the clerk should attend the conference, seconded by Cllr Jane Maunder and resolved by the Council.
- f) DALC: there will be no capping for local councils in the coming financial year.
- g) SHDC: the Council Tax referendum principles do not apply to parish councils for 2014-15.
- h) South Brent & District Caring: letter of thanks for the grant of £750.
- i) DALC: four DCC 'Tough Choices' consultations.
- j) SHDC: Parish Basic Allowance recommendations, travel and subsistence rates.
- k) SHDC: official notice of street naming 1-6 Avondale Terrace.
- l) SHDC: TAP Fund applications for consideration on 18 March at the cluster meeting.
- m) DCC: proposes to cease providing residential care, this will be provided by the independent sector.
- n) South Hams Metal Detecting Club: land required.
- o) Rural Services Network: invitation to join the Rural Sounding Board.
- p) SHDC: Town & Parish Voice newsletter.
- q) DCC: views are sought on the future of in-house day services.
- r) A & C Doree: update on the broken cellar hatch at The Oak.
- s) South Brent Community Energy Society Ltd.: tax may be reclaimed on the wind turbine investment.

All noted by the Parish Council.

PC 21-2-14 Report highway matters and street cleaning required

Motorists are parking on pavements all around the village, the Police will be contacted. The uneven pavement outside Luscombe Maye is still a hazard. Cllr Peter Kelly will try to remove the graffiti on the 'South Brent' sign (from Marley Head). There is another water leak on the road at the entrance to Station Yard.

Cllr John King reported that while there is so much rain, buddle holes are being kept clear by local people.

The question of materials for the Jubilee Crossing delineation will be raised with Mr Nutley to check at DNPA.

PC 22-2-14 Finance:

Accounts for payment:

SWW (Direct debit): charges for toilet at Sanderspool Cross	11.50
Entanet Int. Ltd (Direct debit): monthly broadband fee	19.78
Entanet Int. Ltd (Direct debit): Adsl regrade charge	13.20
South Brent Village Hall: room hire Jan.	10.00
South West Grounds Maintenance: Feb. invoice	306.00
South Brent Old School Community Centre Ltd: room hire	15.75

EDF Energy (Direct debit) 26 Jan: charges for toilet at Sanderspool Cross	26.00
EDF Energy (Direct debit) 12 Feb: charges for toilet at Sanderspool Cross	6.89
Ricoh UK Ltd(Direct debit): photocopier lease	50.33
Public Works Loan Board (Direct debit): twice yearly loan repayment (cemetery & allotment field)	1764.69
South Brent PCC: contribution towards grass cutting 2013	554.40
Payroll	1511.25
TOTAL	4289.79

The accounts were approved for payment and the cheques signed.

PC 23-2-14 Items for press release and/or the newsletter

The lease of the Station Yard park will be included in the newsletter.

PC 24-2-14 Items for the next agenda

Bags for dog walkers at the Recreation Field and parking enforcement in the village will be included on the March agenda.

Consider applications to the Community Benefit Fund (small grants £100-250) available at the meeting

A Matthews has advised that the next payment due for the world Scout event in Japan is in March 2014; the Council agreed that the cheque should now be sent.

S Webber has applied for the same event and has the same payment schedule; Cllr John King proposed that a grant of £200 is made, seconded by Cllr Peter Kelly and resolved by the Council.

S Doree has advised that she will be travelling to Tanzania in July 2014 and has to pay by 19 June; Cllr John King proposed that a grant of £250 is made, seconded by Cllr Peter Kelly and resolved by the Council.

South Brent Judo Club has applied for funding towards travel costs for members of the England Judo Squad; Cllr Jane Maunder proposed that a grant of £250 is made, seconded by Cllr Donald Wiseman and resolved by the Council.

N Morrison has applied for a grant towards costs of a third year psychotherapy course; the Council agreed this request was more appropriate to Feoffees and a grant would not be made from the Community Benefit Fund.

The meeting closed.

Following the meeting members of the Finance Committee carried out a successful internal audit of the accounts – cheque number 2511.